Student Withdrawal Form

Please complete this form electronically and email it back to Goldfields Baptist College:

gbcadmin@gbc.wa.edu.au

**Student Name**: Click or tap here to enter text. **Year Level**: Choose an item.

Our official enrolment document, signed by all parents, state:

* If the student is to leave college, I/we will:
	+ Agree to provide, in writing, six weeks’ notice of our intention to leave the college.
	+ Agree to make payment in full for all fees or monies outstanding and owed to the college.
* If I/we fail to comply with the requirements of paragraph 2, the College reserves the right to invoice me/us for one term’s fees in lieu of notice.

**Today’s Date**: Click or tap to enter a date. **Last School Day**: Click or tap to enter a date.

**Intended Future School**: Click or tap here to enter text.

**Reason for Withdrawal**: Click or tap here to enter text.

**Additional Comments**: Click or tap here to enter text.

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Father/Guardian Name:Click or tap here to enter text. Contact Number:Click or tap here to enter text.

 Email: Click or tap here to enter text.

Mother/Guardian Name:Click or tap here to enter text. Contact Number: Click or tap here to enter text.

 Email:Click or tap here to enter text.

Forwarding Address:Click or tap here to enter text.

Please cancel my direct debit order when fees are pain in full:Choose an item.

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**College Use Only**

Account Code:Click or tap here to enter text.

All library books have been returned:Choose an item.

Amount payable for outstanding resources: $Click or tap here to enter text.

All financial arrangements have been cleared:Choose an item.

The following amount is still owing on your school family account: $Click or tap here to enter text.

IT-account disabled:Choose an item.

Database- student details updated:Choose an item.

Secondary College students only: Locker lock has been returned and locker emptied: Choose an item.

Total outstanding: $Click or tap here to enter text.

Payment arrangements:Click or tap here to enter text.